Advance Retirement Suite - Super

Employer Contribution Remittance Advice

Trustee: BT Funds Management Ltd (BTFM) ABN 63 002 916 458 AFSL 233724



GUIDE TO COMPLETING THIS FORM

- > This form is for employers to make contributions for their employees into the Advance Super Account.
- > Complete this form using black pen print in clear CAPITAL LETTERS.
- > Make cheques payable to Asgard Advance Super (name of investor).
- > Once completed, follow the instructions on the back page to return your form to Advance.
- > Questions? Call our Customer Relations team on **1800 819 935** or email investorservices@advance.com.au.
- > **Note:** Privacy laws protect your privacy. Please read our Privacy Policy for more information. You can obtain a copy from our website **advance.com.au**.

PLEASE NOTE THAT THIS FORM CANNOT BE FAXED OR EMAILED.						
1. PAY DETAILS						
Pay period (dd/mm/yyyy) from: to:						

2. DEPOSIT DETAILS

See over for Section 3 for Definitions of Contributions and Preserved Benefits.

Account number*	Account name	Superannuation Guarantee Contribution	Employer Contribution	Personal Deducted Contribution*	Personal Undeducted Contribution	Salary Sacrifice Contribution	Total
	Total	\$	\$	\$	\$	\$	\$

^{*} If an employee is new, write 'NEW' as account number and provide details for that member as set out in the Bulk Member Enrolment (from application brochure). Contact 1800 819 935 if you wish to supply this information electronically. If an employee has terminated, write 'Terminated' above the account number.

Note: No employer contributions can be made for an employee over the age of 70 years.



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3. DEFINITIONS OF CONTRIBUTIONS AND PRESERVED BENEFITS

All contributions are preserved.

'Employer Contributions' are contributions made by the employer which are more than the minimum Superannuation Guarantee Contributions. (See below)

'Personal Deducted Contributions' are contributions made by employees that will be claimed as a tax deduction. Most employees don't qualify to claim a tax deduction for their own contributions as they must get 90% of their income from self-employment.

'Personal Undeducted Contributions' are contributions made by employees, and won't be claimed as a tax deduction by the employees.

'Salary Sacrifice Contributions' are contributions made by the employer from an employee's pre-tax salary. The employee sacrifices part of their salary and their employer pays an equivalent amount as a superannuation contribution. Although this type of contribution is considered to be an employer contribution, it belongs to the employee.

'Superannuation Guarantee Contributions' are the minimum contributions payable by employers. For the latest superannuation guarantee rate, please refer to the www.ato.gov.au. A Productivity or Award superannuation contribution paid under an Industrial Award or Agreement is also classified as this type of contribution.

'Spouse Undeducted Contributions' are contributions made by a legally married or defacto spouse living with the member on a genuine domestic basis.

These contributions won't be claimed as a tax deduction by the member or the spouse making the contribution.

'Preserved Benefits' can be paid in cash if a person:

- > resigns or retires after reaching their preservation age (see table) and does not intend ever again to work more than 10 hours per week
- > resigns or retires after turning 60
- > reaches age 65
- > dies or is permanently incapacitated
- > experiences severe financial hardship
- > has compassionate grounds
- > is an eligible temporary resident who is leaving Australia permanently
- > leaves an employer who has made contributions.

Date you were born	Preservation age
Before 1 July 1960	55
1 July 1960 – 30 June 1961	56
1 July 1961 – 30 June 1962	57
1 July 1962 – 30 June 1963	58
1 July 1963 – 30 June 1964	59
After 30 June 1964	60

Employer name (please print)		
Postal address		
	State	Postcode
Country, if not Australia		
Contact number		
	1 1 1	
Authorised signature		
		Date (dd/mm/yy)

SEND THIS COMPLETED FORM TO:

By Post: Advance Asset Management GPO Box B87 Perth WA 6838 FOR FURTHER ASSISTANCE CONTACT:

CUSTOMER RELATIONS 1800 819 935

FAX

08 9481 4318

EMAIL ADDRESS

investorservices@advance.com.au

INTERNET ADDRESS

advance.com.au





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